

DESCRIPTION OF TASK / ACTIVITY	<p>Generic Risk Assessment (Duke of Edinburgh Expedition (Camping in tents and Walking))</p> <p>This is a generic Risk Assessment. It is the responsibility of the Head of Establishment / Visit Leader to prepare a Risk Assessment for a visit that recognises these general hazards but also provides adequate details of the hazards and control measures of their specific undertaking.</p> <p>Local Authorities / other organisations may require Visit Leaders to complete their own specific risk assessment template e.g., one that uses a scoring system that provides a quantifiable measure of the risk.</p> <p>The generic information below sets out general hazards and control measures, which can be adapted and used with any template – the information can be used either as a standalone risk assessment for the adventure activity element of a visit or integrated into the risk assessment for a whole visit.</p>
LOCATION	<i>Specific trip details to be added</i>

Item	Aspect of trip: potential hazards and risks	Who is at risk?	What are you already doing, i.e., what Control Measures are already in place?	Further Actions Required
1	Travel & Transport			
			<i>Specific trip details to be added</i> NOTE: Further control measure may be required within this section to ensure that the Maximum Authorised Mass is not exceeded when towing equipment, and transporting participants and equipment	
2	Participants Health & Wellbeing			
			<i>Specific trip details to be added</i> NOTE: The needs of the participant should be recognised in relation to the adventure activity and environment	
	Lack of access to prescribed medication	Participants	<ul style="list-style-type: none"> • Ensure individual prescribed medication is accessible 	
	Inappropriate behaviour	Participants	<ul style="list-style-type: none"> • Behaviour expectations have been clearly established with participants • Pre-planning of groups and appropriate allocation of staff • Experienced Visit Leader 	
	Discrimination against an individual with protected characteristics	Participants	Discussions with individual and parent / guardians and the group is carried out to ensure adequate and appropriate access to all facilities	

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	Lyme's disease contracted through bites from infected Ticks	Participants	<ul style="list-style-type: none"> • Ticks to be removed by appropriate tool with in a 24hr period • Participants and supervisors to self-check for tick bites • Awareness of the effect of tick bites to be circulated to parents / carers for after care after expeditions 	
3	Venue			
			<i>Specific trip details to be added</i> NOTE: Provide details of the walk location or attach a map with route and identify any specific hazards/risks	
4	Activity			
	Incompetent staff / supervisors	Participants	<ul style="list-style-type: none"> • Supervisor will hold appropriate qualification experience and training for the venue and level of activity being undertaken 	
	Inappropriate plan	Participants	<ul style="list-style-type: none"> • Group members will be adequately trained and prepared for the route • Staff are adequately skilled and experienced for route and environment • Plans assessed and approved by technical expert 	
	Supervisors get lost whilst remotely supervising the group	Supervisors and participants	<ul style="list-style-type: none"> • Supervisors to be appropriately trained to be leading activity • Supervisors to carry appropriate map for navigable purpose when in remote area • System established for communication and relocation 	
	Group get lost whilst being remotely supervised	Supervisors and participants	<ul style="list-style-type: none"> • Supervisors to check a communication plan has been set up between the participant and leaders before remote supervisions begins. • Supervisors and participants to make a clear emergency action plan if the group were to require medical help this includes staying put at the point of the incident • Participants must make it clear to the lead Supervisors their intended route prior to remote supervision beginning • All participants should carry a suitable map for navigation. All group members to have their own copy of map, route card, emergency contacts, and compass if necessary 	
	Group is delayed in reaching campsite or planned end point at the end of the day.	Supervisors and participants	<ul style="list-style-type: none"> • Group to be self-sufficient and pitch tents if needed • Communicate with supervisors through mobile or GPS location systems to be used where possible 	

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	Slips and trips leading to falls	Supervisors and participants	<ul style="list-style-type: none"> • Appropriate foot ware to be worn by all • Supervisors to advise on foot placement where appropriate when managing a group on steep wet and unstable ground • Supervisors to check they are walking within the remit and environmental criteria of their recognised qualification 	
	Unplanned walking along roadside with no pavement	Participants	<ul style="list-style-type: none"> • Participants appropriately briefed to walk single file • Supervisors to change supervision plan from remote to close to support • A different route choice may need to be selected 	
	Unplanned swimming in open and flowing water leads to drowning	Participants	<ul style="list-style-type: none"> • Swimming may only take place as a planned activity and be appropriately managed – a separate risk assessment should be undertaken for the activity and appropriate approval if required 	
	Contaminated Drinking Water	Supervisors and participants	<ul style="list-style-type: none"> • Supervisors and participants to use appropriate methods to sterilise water. • Those who are suspected of having food poisoning must be carefully monitored and evacuation plans put in place 	
	Food Poisoning	Supervisors and participants	<ul style="list-style-type: none"> • Supervisors and participants are aware of the issues of poor food hygiene both in storing, preparing, and eating food. • Supervisors should enquire into the meal choices of the group in both expedition planning and during the expedition and advise accordingly 	
	Burns from cooking	Supervisors and participants	<ul style="list-style-type: none"> • Supervisors and participants have been trained to use stoves and are aware of the risk • Supervisors and participants are aware of first aid treatment for burns • Supervisors and participants are not to cook inside the inner zip compartments of the tents 	
	Poor Personal Hygiene	Supervisors and participants	<ul style="list-style-type: none"> • All must bury any excrement • All must excrete away from camp cooking and sleeping areas • All must excrete away from all water sources • All must carry anti-bacterial hand wash soaps and use after toileting 	

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	Injury whilst erecting, using, and dismantling a tent	Participants	<ul style="list-style-type: none"> Participants must be familiar with their tents and limitations through training or with support of a supervisor. The entry points of the tent must be clear from any external obstruction. Tents should be spaced out enough, so guidelines do not cause a trip hazard between tents. Users are to be aware of the tent length of tent polls whilst feeding in the tent sleeves in confined spaces 	
5	Weather & Environment			
	Adverse weather leading to the medical conditions of hypothermia or hyperthermia	Supervisors and participants	<ul style="list-style-type: none"> ALL equip themselves appropriately for the weather and activity they are leading Supervisors to be aware of local weather forecast and act on contingency plans as stated on the activity plans Tents may be used as emergency shelters 	
	Adverse heavy rain has causing localised flooding at crossing points of small burns and campsite	Supervisors and participants	<ul style="list-style-type: none"> Supervisors to be trained on how to safely cross burns and small rivers, and to closely supervise groups when required Participants and supervisors to be aware of what flooding may occur during heavy rain when camping 	
6	Emergencies			
	Lack of planning for action in the event of emergencies	Participants	<ul style="list-style-type: none"> All medical details and prescribed medicines must be carried by the individual participant Participants are trained in basic first aid and individual first aid kits are to be carried. Participants are adequately trained to understand what to do in the event of an emergency when being remotely supervised Charged mobile phones carried by all supervisors and groups and contact numbers are shared and used in the event of an emergency A list of all supervisors and participants details carried is accessible by all supervisors on expedition List of supervisors and participants details left with establishment-based contact 	
	Inability to call for help in an emergency	Participants	<ul style="list-style-type: none"> Mobile phone and or GPS Spot Devices are to be carried by supervisors on all activities. 	

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			<ul style="list-style-type: none"> • Mobile phone and or GPS Spot Device may be carried by the group if they are to be remotely supervised. • Mobile phone signal to be factored into supervision plan, with leaders, base contact, and young people aware of what to do in emergency. • Leaders and young people's phones registered with Text 999 prior to setting out on expedition 	
Prepared by:			Date:	
			Date for review:	
Checked and approved by:			Date:	