

<b>DESCRIPTION OF TASK / ACTIVITY</b>	<p><b>Generic Risk Assessment (Orienteering)</b></p> <p>This is a generic Risk Assessment. It is the responsibility of the Head of Establishment / Visit Leader to prepare a Risk Assessment for a visit that recognises these general hazards but also provides adequate details of the hazards and control measures of their specific undertaking.</p> <p>Local Authorities / other organisations may require Visit Leaders to complete their own specific risk assessment template e.g., one that uses a scoring system that provides a quantifiable measure of the risk.</p> <p><b>The generic information below sets out general hazards and control measures, which can be adapted and used with any template – the information can be used either as a standalone risk assessment for the adventure activity element of a visit or integrated into the risk assessment for a whole visit.</b></p>
<b>LOCATION</b>	

Item	Aspect of trip: potential hazards and risks	Who is at risk?	What are you already doing, i.e. what Control Measures are already in place?	Further Actions Required
<b>1</b>	<b>Travel &amp; Transport</b>			
			<i>Specific trip details to be added</i> NOTE: Further control measure may be required within this section to ensure that the <a href="#">Maximum Authorised Mass</a> is not exceeded when towing equipment, and transporting participants and equipment	
<b>2</b>	<b>Participants Health &amp; Wellbeing</b>			
			<i>Specific trip details to be added</i> NOTE: The needs of the participant should be recognised in relation to the adventure activity and environment	
<b>3</b>	<b>Venue</b>			
			<i>Specific trip details to be added</i>	
<b>4</b>	<b>Activity</b>			
	Incompetent staff		<ul style="list-style-type: none"> <li>Staff are adequately experienced and trained for the activity and venue</li> </ul>	
	Inappropriate plan		<ul style="list-style-type: none"> <li>Session is planned and at an appropriate level for the participants</li> </ul>	

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	Participants will be operating independently at times – risk of getting lost		<ul style="list-style-type: none"> <li>Participants will build up skills gradually starting with limited opportunity to get lost</li> <li>Session plan will allow staff to gauge skill level before allowing participants to go too far</li> <li>Staff will identify and brief pupils about boundaries</li> <li>Participants will be briefed on what to do if they get lost</li> <li>Pupils will be given time and/or signal to return</li> <li>Staff will be familiar with venue</li> <li>A robust plan will be in place to deal with any late returners</li> </ul>	
	Slips trips and falls		<ul style="list-style-type: none"> <li>Participants will be briefed about specific trip hazards and what to do if injured</li> </ul>	
	Unaccompanied children/young people in a public space		<ul style="list-style-type: none"> <li>Participants will be in pairs or small groups</li> <li>Participants will be briefed about interacting with members of the public</li> </ul>	
	Dogs and other animals		<ul style="list-style-type: none"> <li>Participants will be made aware of potential risks and how to react if approached by a dog or other animal</li> </ul>	
<b>5</b>	<b>Weather &amp; Environment</b>			
			<i>Specific trip details to be added</i>	
<b>6</b>	<b>Emergencies</b>			
			<i>Specific trip details to be added</i>	
<b>Prepared by:</b>			<b>Date:</b>	
			<b>Date for review:</b>	
<b>Checked and Approved by:</b>			<b>Date:</b>	