

<b>DESCRIPTION OF TASK / ACTIVITY</b>	<b>Worked example risk assessment (Orienteering)</b>  <b>P6 Activity Day</b>
<b>LOCATION</b>	<b>Muiravonside Country Park</b>

Item	Aspect of trip: potential hazards and risks	Who is at risk?	What are you already doing, i.e. what Control Measures are already in place?	Further Actions Required
<b>1</b>	<b>Travel &amp; Transport</b>			
	Road traffic accident leading to injury/death	All participants	<ul style="list-style-type: none"> <li>• Reputable bus company being used as per school guidelines</li> <li>• Seatbelts will be worn and checked by staff</li> </ul>	
	Getting on and off bus safely at school and Muiravonside	All participants	<ul style="list-style-type: none"> <li>• Bus driver will be asked to park with bus door at pavement side in front of school</li> <li>• Staff will exit bus first at Muiravonside and ensure car park safe before pupils get off bus</li> </ul>	
<b>2</b>	<b>Participants Health &amp; Wellbeing</b>			
	No access to personal medication	All participants	<ul style="list-style-type: none"> <li>• All staff aware of pupils with asthma and PJ is nominated first aider who will check before leaving that all required medications with pupils</li> <li>• First aid kit carried by PJ with spare inhaler</li> </ul>	
	Pupil with mobility issues – increased risk of injury and need for staff input	Individual	<ul style="list-style-type: none"> <li>• Nominated staff member will accompany pupil throughout to monitor and assist if required</li> <li>• Venue has been checked to ensure planned activity is suitable and inclusive and poses no unacceptable risk</li> <li>• Pupil will use their wheelchair to access activity base from car park to reduce likelihood of exhaustion – access has been checked</li> </ul>	
<b>3</b>	<b>Venue</b>			
	Public park – risk of being approached by members of the	All participants	Pupils will be briefed about: <ul style="list-style-type: none"> <li>• behaviour expectations</li> <li>• what to do if approached by a member of the public</li> <li>• how to minimise risk of being bitten by a dog</li> </ul>	

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	public, dogs off leads etc.		<ul style="list-style-type: none"> <li>Pupils will always be in pairs or small groups</li> </ul>	
<b>4</b>	<b>Activity</b>			
	Incompetent staff		<ul style="list-style-type: none"> <li>Staff have been on in-house orienteering course and are all familiar with Muiravonside and the area being used.</li> </ul>	
	Inappropriate plan		<ul style="list-style-type: none"> <li>Session is planned and at an appropriate level for the participants</li> </ul>	
	Participants will be operating independently at times – risk of getting lost		<ul style="list-style-type: none"> <li>Participants will build up skills gradually starting with limited opportunity to get lost</li> <li>Session plan will allow staff to gauge skill level before allowing participants to go too far</li> <li>Pupils will be reminded that the activity boundary is the junction at the bottom of the hill and Mr Smith will be positioned there throughout</li> <li>All groups will have or be given a watch and latest time for return to activity base – whistle will be used if required</li> <li>Participants will be briefed on what to do if they get lost</li> <li>Staff will be familiar with venue</li> <li>A robust plan will be in place to deal with any late returners</li> </ul>	
	Slips trips and falls		<ul style="list-style-type: none"> <li>Participants will be briefed about specific trip hazards and what to do if injured</li> </ul>	
<b>5</b>	<b>Weather &amp; Environment</b>			
	Risk of sunburn and dehydration		<ul style="list-style-type: none"> <li>Pupils have been told to apply sunscreen before coming to school and bring more to apply throughout the day</li> <li>The school caps will be taken for pupils to wear if required</li> <li>All pupils will bring water bottles and the centre at Muiravonside has an outside tap for refilling</li> </ul>	
<b>6</b>	<b>Emergencies</b>			
	Limited mobile coverage in Muiravonside		<ul style="list-style-type: none"> <li>Staff are aware of where mobile coverage is available in the event of an emergency</li> <li>The Rangers based at the visitor centre have access to a 4x4 if required</li> <li>Staff will carry emergency contact information</li> </ul>	

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Prepared by:			Date:	
			Date for review:	
Checked and Approved by:			Date:	